

RGVQG MARCH 2026 BOARD MEET

The regular monthly meeting of the RGVQG board was held on Wednesday, March 11, 2026 at 9:30 am via Zoom. The President Kathe Letulle being in the chair and the Secretary being present.

A report was given by Mike Hall as Treasurer stating how many less people attended the quilt show this year and how that affected the revenue streams.

Membership as of today is 225 new or renewed members for 2026.

Community Service as stated in report.

Programs-as stated in reports. Currently in need of a program chairperson. We'd like to thank Josie McVey for all her hard work.

Quilt Show-as stated in report.

Upper Valley Beekeeper Carolyn Williams reported the Tip of Texas bee just donated 45 children's quilts to the children's hospital.

A reminder to turn in their community service hours.

Donations as stated in report. Donna Otto made a motion to change the name of the committee to the Tangible Assets Committee. Motion was seconded by Lynne Johnson. Motion carried.

Education Outreach Committee-Ann Alexander reported that the classes in Elsa are going well and she plans to talk with Hilda about the upcoming class. The students are doing so well that possibly we may need to adjust the length of class. Betty Chouinard has agreed to come in and do a lecture

Facebook-Carmen Avila wants to revisit removing nonmembers from the members only Facebook page. Bonnie Hall will give Caen a list of all people who have not renewed their membership since 24-25.

Fat quarter draw-Carra Maney gave a number of dog beds to the shelter and the shelter from the quilt show has said that they could use some as well

Friends of the Guild-a suggestion was made to have the hostesses add guest to the list of Friends, hoping to stimulate more interest.

Historian-as stated in report.

Hostess-as stated in report. Joy Paugh made a motion that guests pay \$10 to attend meetings with national speakers and that no codes are given out for attendance by people on zoom for these programs. Also that information for these meetings be posted ahead of time. Carolyn Williams seconded the motion. The waiver in the standing rules regarding specific time frame will be removed. The motion passed. Mike Hall with update the standing rules.

Library-the rest of the books will be given away at the garage sale.

Military Service-as stated in reports. Please make sure that anyone you nominated for a quilt has not received one from another group.

Newsletter-as stated in report

Nomination Committee-still in need of a chairperson Lynne Johnson has agreed to continue doing membership again.

Publicity-as stated in report

Retreat-Everyone is there and having fun. They have been asked to post pictures.

Schoolhouse-March schoolhouse class will go on but with 5 people we only break even.

Sunshine and Shadows as stated in report

Show and Tell-as stated in report

Webmaster-as stated in report

Youth-4H is thinking of doing a sweatshirt jacket wi

Zoom-as stated in report

Meeting was adjourned at 11:00 am

Heather Nelson

Secretary

RGVQG Board Reports MARCH 2026

IMPORTANT - UPDATE YOUR ZOOM WHETHER ON YOUR PHONE OR COMPUTER

PRESIDENT: Kathe Letulle

PLEASE READ ALLNOTES:

If you make a comment, corrections or additions to other reports, please include your name.

If you want me to make an announcement or read a report for you at the Board or Guild meetings, please email or text me with when, what it is and all pertinent details.

Housekeeping – be aware of whether your Zoom microphone is on or off. Be sure to update ZOOM.

The agenda and Committees can be rearranged due to special circumstances. Many things can be accommodated if you let me know.

If you do not instruct, on this Committee report, that you wish to keep the data for the next meeting, I will erase the entire report for the committee.

You are the Chair of the Committee, I will not micromanage unless there are unresolved issues within the committee. If you come to me with unresolved issues, I expect to know what you have done to reconcile the issue/issues first. At that point, I can suggest what you can do to rectify any issues.

PRESIDENT - Kathe Letulle

Greeting.

Just a reminder - Board Meetings are open to any member of the Guild. All that is necessary is request the link and I will email.

Secretary's Report (Minutes) is posted at the end of all the reports.

Last month's minutes at bottom, review to approve or revise, any additional action or information. Any additions or corrections? The Secretary states that the report will be filed as read or amended. This is all that is needed.

TREASURER - Mike Hall

**Rio Grande Valley Quilt Guild
Treasurer's February 2026 Report**

RGVQG Checking

Beginning BofA Checking Account Balance 2/01/2026		\$12,079.59
Income		
Donation – 2026 Paypal Transactions Fees	\$13.00	
Donation – Library Book Sales	\$53.00	
Donated Tangible Asset Sales	\$650.00	
18 – 2026 Memberships Dues (9-paypal, 9-manual)	\$540.00	
9 schoolhouse registrations	\$180.00	
7 Rummage Sale Table Reservations	<u>\$35.00</u>	
	\$1,471.00	\$ 1,471.00
Expense		
March General Meeting Facility Rental Pre-Paid	(\$200.00)	
February Program Speaker Fees	(\$100.00)	
January Schoolhouse Class Instructor Fee	(\$50.00)	
January Schoolhouse Class Facility Usage Fee	(\$50.00)	
Military Service Fabric Purchases	(\$202.73)	
Publicity (rack card) expenses	(\$228.00)	
Miscellaneous (donated quilting table repair)	(\$24.56)	
Educational Outreach Program Expenses	(\$45.64)	
Paypal Transaction fees	<u>(\$18.00)</u>	
	(\$918.93)	(\$918.93)
Miscellaneous		
Jan 31, 2026 Paypal balance transferred	\$0.00	
2 outstanding checks cleared (#'s 4720 & 4721)	(\$289.26)	
Paypal Balance as of 2/28/2026	<u>(\$40.00)</u>	
February 28, 2026 Outstanding CORP credit card Balance for 7116	<u>\$0.00</u>	
Ending Bank of America Statement 2/28/2026		\$12,302.40
Outstanding CORP credit card Balance for 7116		\$0.00
Paypal Balance as of 1/31/2026		\$40.00
Funds Available as of 2/28/2026		\$ 12,342.40

RGVQG Savings

Savings Account Beginning Balance 1/01/2026		\$4,197.05
Interest Income		<u>\$0.13</u>
Savings Account Ending Balance 1/31/2026		\$4,197.18
BofA 7-Month CD 4954 - \$31,832.98	Purchased 11/14/2025	
(Maturity Date 6/14/2026)	Current Balance as of 2/28/2026	\$32,110.60
BofA 7-Month CD 1306 - \$21,544.57	Purchased 2/10/2026	
(Maturity Date 9/10/2026)	Current Balance as of 2/28/2026	\$22,048.29
CORP Cash Rewards	Current Balance as of 2/28/2026	\$442.94

RGVQG Quilt Show

Beginning BofA Checking Account Balance - 2/01/2026		\$18,374.70
Ending BofA Checking Account Balance – 2/28/2026		\$26,789.95

RGVQG Consolidated Financial Assets as of 1/01/2026 ** \$90,321.05

RGVQG Consolidated Financial Assets as of 2/28/2026 ** \$96,931.36

** RGVQG Tangible Assets are NOT Included

Minimum Consolidated Financial Assets to remain in Compliance with Guild Bylaws - \$86,851.00

2026 Quilt Show Treasurer's Report

Category	REVENUES	EXPENSES
Administrative		\$ 237.14
Admissions	\$ 9,218.25	\$ 64.59
Advertising		\$ 552.09
Flyers / Bookmarks		\$ 285.00
Awards / Ribbons		
Ballots		\$ 148.00
Brochures / Programs		\$ 1,152.62
Boutique	\$ 1,948.00	
Donations / Sponsors	\$ 55.00	
Drop Off / Pick Up		\$ 200.00
Facilities		\$ 8,286.48
Non-Member Registrations	\$ 150.00	
Office Expenses		
Opportunity Quilt	\$ 4,795.00	\$ 531.55
Promotions / T-Shirts	\$ 2,505.00	\$ 922.00
Quilt Sales	\$ 32.30	
Rental		\$ 9,500.00
Silent Auction	\$ 1,436.00	
Totes 'n' More	\$ 1,160.00	
Vendors	\$ 5,575.00	\$ 136.12
Volunteers		
Website		
TOTAL	\$ 26,874.55	\$ 22,015.59
NET	\$ 4,858.96	

2025-26 Comparisons

147 less attendees	- \$1,491.25
5 less vendors	- \$2,060.00
Fri – Sat Show Sales	- \$2,350.82
Donations / Sponsors	-\$ 784.00

NOTE: Show sales per attendee were 31% less compared to 2025

OLD BUSINESS

Mike - CD ****1306 valued at \$22,048.41 was purchased on 2/10/2026, with a maturity date of 9/10/2026. The APY of 3.25% will generate approximately \$418.00.

NEW BUSINESS

Mike - We need to remind the members that our contract with the Rio Life Community Church allows access from 8:00 - 12:00 and that we should not attempt entry until 8:00 to avoid interrupting their fellowship session. The Guild members have approved rescheduling the General meeting starting time to 9:30 to allow sufficient time for set-up and committee activities.

Kathe - vacant positions on the board.

Committee Reports

1st VICE PRESIDENT - MEMBERSHIP - Lynne Johnson, Kris Driscoll

Nothing new to report.

2nd VICE PRESIDENT - COMMUNITY SERVICE - Chris Cowan

I will have a combined 2 month report for the April Board Meeting as I am at the Guild retreat.

3rd VICE PRESIDENT - PROGRAMS - VACANT- Please Do Not Delete

Due to the resignation of Josie McVey as 3rd Vice President - Programs, the position is vacant and searching for a replacement.

Programs 2025 - 2026

Thank you for your support of the Program Classes and it is my prayer that you continue your support for 2026.

Saturday, February 7, 2026

Guild Meeting Lecture at 9 am

Betty Chouinard - Tips & Tricks

Saturday, March 14th, 2026 - Rummage Sale!! Will be held at Rio Life Community Church from 9 to 11:30 am. Register on line (rgvqg.com) for your table. Each table is \$5.

Question/Concerns/Suggestions contact Maria Gomez.

Friday, April 10th, 2026 - Jan Baethke - Class on One Block Wonder

One Block Wonder is an adventurous approach to design. One piece of fabric contains all the colors and all the design elements. You cut one shape...a 60 degree triangle...and then design with these kaleidoscopic blocks. Design merely involves playing with colors and

shapes within the kaleidoscopes. From the Book, One Block Wonders by Maxine Rosenthal.

Saturday, April 11th, 2026 - Jan Baethke - Lecture - Jan's Journey in Quilting

Saturday, May 9th, 2026 - Donna Otto - Rio Grande Valley Quilt Guild Historical Presentation

Saturday, June 13th, 2026 - Jennifer Bernal & The B-zzy Bee Lecture Presentation

Saturday, July 11th, 2026 - OPEN

Saturday, August 8th, 2026 Jan Baethke & The Killer Bee Lecture Presentation

September 11 - 12, 2026

Glenda Wilder -Glenda has been making things all her life, often creating new designs and patterns as she goes. When she sees a finished quilt that will wrap, comfort, memorialize, decorate, or commemorate a time or place connects her to a shared collective of creators, past and present. Glenda's designs are intended for quilters of all experience levels that want to share this connection, trimming with history and the promise of creative new visions.

Friday, September 11, 2026 - Boomerang Class - A striking design was the first in Glenda's "Nothin' But Squares" collection and has been updated with a terrific polka dot fabric. It's the same great pattern and its suitable for beginners and experienced quilters alike! Works with precuts or your own yardage in a variety of sizes. Perfect for advanced chain piecing.

Saturday, September 12, 2026 - Lecture Presentation by Glenda Wilder on "Quilting - Traditional, Modern and Everything in-between."

Friday, October 9th, 2026 - Class by Kathy Tucker - Description of
Class coming soon.

Saturday, October 10th, 2026 - Lecture by Kathy Tucker - Description
Of Lecture to be announced soon.

Friday, November 13th, 2026 - Class on a Jacket Quilt - by Patty
Roebuck

Saturday, November 14th, 2026 - Lecture by Patty Roebuck - Topic to announced

Saturday, December 12th, 2026 - Jean Impey - Lecture: Dynamic presentation packed with
insights, humor, and creativity. Topic will be:

- *Finding Your Passion and Running with It*

Pending Contracts:

Sue Heinz - Class and Lecture

To Be Announced

Rob Appell - Class and Lecture

To Be Announced

2027 Quilt Show report - Joy Paugh , Chairperson Jani- Shoemaker, Co Chairperson

1st 2027 quilt show board meeting yesterday. 2027 Quilt Show goal is to increase attendance and expand our Publicity reach. The Board Passed Motion's to pay: deposit to SPI Convention Center for 2028 quilt show, SPI Chamber of Commerce yearly dues, invoice for printing opportunity quilt tickets, invoice for quilt show bookmarks and flyers. Laural Powell, Publicity, introduced her 2027 Publicity calendar.

Beekeeper - Upper Valley - Carolyn Williams

No report at this time

Beekeeper - Lower Valley - VACANT - due to the resignation of Jani Shoemaker as Lower Valley Beekeeper and searching for a replacement.

Completed visits to all lower valley bees with the exception of Snow to Sun -Sew & Sew Bees who declined. Should list of bees be hidden behind member page?

Donations Committee - Mike Hall

“DONATIONS” COMMITTEE REPORT - MARCH BOARD MEETING.

In November, the Board created a committee to evaluate and make recommendations to the methods and processes required to comply with the IRS regulations involving Restricted and Non-Restricted donations to non-profits (Restricted donations are those donated for a specified use or specified group by the donor).

The committee is proposing the following Administrative Recommendations regarding the Guild’s receipt of charitable contributions:

A. Per the documented IRS Guidelines, the Guild is required to maintain documentation of the receipt and disposition of all contributions (donations), both Cash and Non-Cash and by Restricted and Non-Restricted.

B. The responsibility for the Cash donations, both Restricted and Non-Restricted, should remain under the existing board and guild budgeting authority.

C. The responsibility for the non-cash donations, both Restricted and Non- Restricted, should reside under the authority of a new standing “tangible assets” committee. Tangible assets are defined as any non-monetary items (i.e. machines, cutting mats, rulers, fabric, notions, etc.), belonging to the Guild.

D. The Guild’s Standing Rules should be modified to include the creation of a Standing Committee, titled Tangible Assets.

E. The proposed Tangible Assets committee should:

1 have the responsibility to develop the processes required to evaluate and classify all non-cash donations to include the designations of

- *any donor restrictions.*
- *as consumable or non-consumable and*
- *for use by the Guild, a specific committee, or designated as an item for sale with the proceeds being designated as a cash donation, either restricted or non-restricted.*

and

2 establish the requisition and distribution methods to utilize the items.

F. The existing Treasury Processes Addendum to the Guild's Standing Rules should be updated to include the required documentation procedures for the 4 different categories of donations.

G. The responsibilities of the audit committee should be modified to include the verification of compliance with the IRS guidelines regarding contributions.

Per Paragraph E above, the committee is proposing the following recommendations regarding the guidelines for distribution and use of any non-cash contributions:

1. Receipt of Non-Cash Contributions

The guild may receive non-cash contributions with or without restrictions for their use. If verbal restrictions are included, the restrictions must be fully documented in writing, to include the donor's or a witness signature, if possible. This documentation should be maintained per the Guild's Bylaws and/or Standing Rules.

2. Classification of Non-Cash Contributions

All non-cash contributions must be evaluated by the committee for its potential usage to further the stated objectives of the Guild. Those items deemed "unusable" should be disposed of by sale or by donation to any appropriate organization. Usable items should then be classified as consumable or non-consumable. All consumable items should be evaluated and may be assigned for use by specific committees or organizations within the guild. All non-consumable items should be posted on a listing of assets to be maintained as a spreadsheet in the Financial Workbook, located in the Treasurer Reports tab of the guild's website.

3. Storage

All consumable or non-consumable items under the guild's control should be stored appropriately in the guild's storage unit. A listing of all non-consumable items "borrowed

by” or “assigned to” a specific guild member, committee, or organization should be maintained per documentation procedures outlined by Guild Bylaws and/or Standing Rules. Consumable items classified as restricted should be stored separately from non-restricted items.

4. Authorized Usage

The usage of donated items classified as restricted shall be the responsibility of the assigned committee or organization. The usage of items received by the Guild as non-restricted may be utilized by any member in good standing, by a committee or by other guild-related organizations. The only caveats being that individual members may only request items to produce charitable contributions and items requested by committees or other organizations must be used to further the objectives of the Guild.

5. Guild Asset Usage Request Form

Use the attached Guild Asset Usage Request Form for all requests for use of guild tangible assets. All requests for the usage of restricted items must be approved by the appropriate committee or organization before the request can be fulfilled by the assets committee. The form may be accessed via the Forms tab on the guild website.

6. Usage Request Fulfillment

All requests for use of guild assets should be fulfilled in a timely manner, ideally no later than the next guild general meeting. If the request can not be filled due to unavailability, the requestor should be notified immediately. Delivery options could include the requestor meeting a committee member at the storage unit, or the transfer of assets at a guild meeting.

7. Documentation

All documentation regarding the receipt, distribution, and use of contributions (donations) to the Guild should be maintained per guidelines outlined in the Guild Bylaws and/or Standing Rules.

8. Clarification

These recommendations ONLY apply to contributions (donations) received directly by the Guild, by any Committee of the Guild, or by any individual member of the Guild, acting directly or indirectly as a representative of the Guild. Contributions received from a donor directly by guild-related organizations (i.e. bees) are not constrained by IRS regulations and the usage and any required documentation of said contributions would be under the control of the receiving organization.

Attachment

RGVQG Tangible Asset Usage Request Form

Date_____

Requested by (Name / Group)_____

Consumable or non-consumable asset being requested (be as specific as possible):

Restricted Item _____ Non-Restricted Item _____

Date Asset is to Be Returned_____ Date Returned_____ For consumable items, please indicate N/A

Request Filled by _____ Date _____

Requested Items Received By _____ Date _____

Requests for Restricted Usage Items must be approved by:

Committee / Organization Chair

Date

Committee members: Chris Cowan, Josefina McVey, Carmen Avila, Heather Nelson

Education Outreach Committee - Ann Alexander

We have had 3 classes at the Elsa library and it is going great. The ladies have learned about their machines, practiced their ¼ inch, and pressing. They are working on measuring and cutting. Everyone's completed the first project, a mug rug. Keep an eye of Facebook for updates. Heather Nelson

Facebook and Instagram - Carmen Avila and Josie McVey. CA: Nothing to report.

dCA: Josie & I are ONLY assisting with the members' page.

Fat Quarter Draw -Carrah Maney and Cheryl Panter

Feb. Meeting gave out 10 bundles of fat quarters from our supply plus 2 more donated that day for a total of 12. Collected \$77. Delivered 11 dog beds to no kill animal shelter.

There will be no drawing at the March sale. I will not be present because of health issues.

Friends of the Guild Committee - Jani Shoemaker

No new entries since the end of January. Could we ask meeting hostess to enter visitors? Is it worth continuing? Currently only 19 with 11 non members.

Historian - Donna Otto. I've been busy!

*Have completed scanning 53 newspaper articles from Gelane Mettelstaedt donation, dates from 1981-1997. Some of the articles were long enough to require up to three scans to capture the entire article. Articles were placed in protective sleeves and into a 3-ring binder organized by year/date with scanned files saved as RGVQGNpyear/month/day/subject and this information was placed in pencil on each article.

*Scanned contents of photo album from Gelane Mettelstaedt donation. Photos were from the 1984 Kentucky Quilts exhibit. Thirty-three photos, no notes on reverse. Retained in donated photo album. File identified as RGVQGPhotos1984KentuckyQuilts ____ (with number of photo 001-033), and the information recorded in pencil on the reverse of each photo.

*Currently organizing from this same donation 10 photo folders in preparation for scanning. Appear to be 20+ photos per folder, identified as Quilt photos or Quilt Show, year usually noted. Will place in a photo album with pencil info on file saved to: RGVQGPhotos etc. as above. Goal is to complete by end of March.

*After all scanning is done, I will compile a detailed inventory of the items received in this donation.

Lots of wonderful information to share with members at the May program.

Hostess – Glenna Lou Nelson and Ann Alexander

Library - Susan Coleman.

Military Service Quilts - Rosemary Kramer, Nancy Malmin

Military sew day February 23 was a great success. 25 RGVQG members and 1 guest attended. The noise of sewing machines, chatter, and laughter throughout the day was

lovely. Kits were available and all were spoken for. Many members brought their own military project. For \$5.00 everyone received pizza, tossed salad and your choice of yummy dessert. 4 veterans came to the sew day to receive their quilts from the guild. They got to see quilts in the making and we had the pleasure of presenting them. We currently have 61 quilts ready to be bundled and then need to be quilted. 20 finished ready for veterans. Please make sure when you send in a nomination for a veteran that they have not already received one from some other park or organization. I have had this happen. There are many veterans out there that have not already received one.

Another sew day may be possible this summer. More information will come from Edna Butler. A great big thank you to Edna for hosting the sew day. Also thank you to the Church of Christ for letting us use the friendship hall.

Newsletter – Chris Cowan

Articles are due Monday, March 16, 2026.

Nominating Committee - Vacant searching for a chair.

Publicity – Joy Paugh

Monitor-Tami-Cupples, contact. This week notice for Saturday meeting.

2026 Quilt Show - Joy Paugh/Jani Shoemaker (2028 quilt show chair)

Retreat – Kathe Letulle.

Friendship Star Retreat - March 9-13, 2026 - WE ARE AT RETREAT NOW!

Bluebonnet Friends Retreat - March 15-19, 2026 - NEXT WEEK!

Schoolhouse- Dale Shafer, Nancy Malmin

We only have two sign-ups for the beach hat class in March. Will hope for several more, so we don't have to cancel. Class is scheduled late in the month, to allow Retreaters to attend. April class will be a notebook/journal cover, by Marge Lawrence and May class will be beginning paper piecing, by Sandy Bagot. Class planned for June has fallen through, so

we will try to schedule something new. July will be Christmas in July, by Dale Shafer - folded stars and Christmas tree wall hanging.

Sunshine and Shadows - Jackie Landon, Kathe Letulle

Cards sent to:

Lucy Klaas - death of Son

Pat Sonnevil - Surgery and ICU

Show and Tell - Mike Hall

Nothing submitted at this time

Webmasters – Bonnie Hall, Jani Shoemaker

Bmh - programs need to be updated for Jun - Dec.

Bmh - Schoolhouse needs to be updated Apr - Dec.

Bmh - Need data for both programs and schoolhouse at least 3 guild meetings ahead of the classes.

Youth - Florea Flores Nothing to report.

Zoom Coordinator – Bonnie Hall