

RGVQG May 6, 2026 BOARD MINUTES

Kathe Letulle called the meeting to order at 9:33 am. The president and secretary are both in attendance. Excused absent are: Josie McVey, Glenna Lou Nelson, Jackie Landon, Carolyn Williams and Ann Alexander. We have a quorum.

TREASURER: as posted

Mike Hall asked the board to approve the use of Quicken instead of QuickBooks. Quicken would save money. Dale Shafer made a motion for Mike Hall to spend \$130 for quicken The motion was seconded by Joy Paugh. The motion carried. FYI Mike Hall will run both programs until September as a trial.

Mike Hall asked to no longer keep the paper copies that are already stored digitally. Digital is acceptable to the IRS as long as it's readable. According to our bylaws, we are going digital unless only paper copy is available.

Effective May 1, the reserve fund was increased bringing us into compliance with our bylaws.

SECRETARY: no additions or corrections The minutes will be filed as reported.

We all need to help find people to fill the positions of programs and lower valley beekeeper or we will no longer have these positions.

MEMBERSHIP: We are still at 238 members.

COMMUNITY SERVICE: Chris suggested that we look into a block of the month type program with the quilt going to community service. She asked for ideas on how to do something like this.

PROGRAMS: Donna Otto will be doing the program this Saturday. The rest of programs are as stated. We believe that the opening in July had been filled.

QUILT SHOW: as posted Joy Paugh will be getting pictures of the tote bag to Bonnie Hall for the website and pictures of all 3 prizes to Chris Cowen for the newsletter.

TANGIBLE ASSETS: There will be rulers for sale at the May meeting. The sewing machine was repaired by Duane Paugh and will be up for bid at the meeting with a minimum bid of \$300. Mike Hall will be going to see a new donation that was brought to the guild.

EDUCATION OUTREACH COMMITTEE: as stated

FACEBOOK AND INSTAGRAM: will be removing nonpaying members for the members only page.

FAT QUARTER DRAW: at meeting

FRIENDS OF THE QUILT: no report

HISTORIAN: as stated and will be looking for a replacement

HOSTESS: as reported

LIBRARY: Heather Nelson made a motion to remove the position of librarian from the board. The motion was seconded by Chris Cowen. The motion was passed.

MILITARY SERVICE: as stated Mike Hall will be presenting a quilt at 10 am on Saturday morning in Harlingen.

NEWSLETTER: get your articles in early.

NOMINATING COMMITTEE: Glenna Lou Nelson and Coral Cox

PUBLICITY: as stated

RETREAT: as posted

SCHOOLHOUSE: the calendar is filled and Dale Shafer will be getting all the information to Bonnie Hall.

SUNSHINE AND SHADOWS: no report

SHOW AND TELL: none

WEBMASTER: report any problems

YOUTH: class will be the last week of June. They are planning on doing a project related to the quilt show theme.

ZOOM: if you want to schedule a zoom meeting contact Bonnie Hall

Audit will be done when Jani Shoemaker returns.

Motion to adjourn the meeting was made by Chris Cowen. It was seconded by Heather Nelson. Meeting was adjourned at 10:36 am.

Secretary

Heather Nelson

RGVQG Board Reports May 2026

Board Zoom Meeting May 6, 2026 - 9:30AM

IMPORTANT - UPDATE YOUR ZOOM WHETHER ON YOUR PHONE OR COMPUTER

President - Kathe Letulle

PLEASE READ ALL NOTES:

THE LINK TO GET TO THIS COMMITTEE REPORT IS NEW. Only Board Members whose names are on this report will have this new link. Any Guild member may attend the board meeting but not have access to the committee report. DO NOT GIVE THIS LINK TO ANYONE WITHOUT MY PERMISSION.

If you make a comment, corrections or additions to other reports, please include your name.

If you want me to make an announcement or read a report for you at the Board or Guild meetings, please email or text me with when, what it is and all pertinent details.

Housekeeping – be aware of whether your Zoom microphone is on or off. Be sure to update ZOOM.

The agenda and Committees can be rearranged due to special circumstances. Many things can be accommodated if you let me know.

If you do not instruct, on this Committee report, that you wish to keep the data for the next meeting, I will erase the entire report for the committee.

You are the Chair of the Committee, I will not micromanage unless there are unresolved issues within the committee. If you come to me with unresolved issues, I expect to know what you have already done to rectify the issue.

OLD BUSINESS

Kathe - vacant positions on the board. 3rd Vice President - Programs, Lower Valley Bee Keeper.

Mike - We need to remind the members that our contract with the Rio Life Community Church allows access from 8:00 - 12:00 and that we should not attempt entry until 8:00 to avoid interrupting their fellowship session. The Guild members have approved rescheduling the General meeting starting time to 9:30 to allow sufficient time for set-up and committee activities.

NEW BUSINESS

Mike - I am requesting board approval to spend \$129.74 to trial the Quicken Home & Business PC-based software as a potential substitute for the currently used Intuit Quick Books Cloud-based software. We are currently spending \$428.00 annually to use Quick Books basically as a check register and to perform monthly reconciliations. The \$129.74 is a one-year discounted annual fee which would increase to an annual \$145.00 fee if we decide to transition to the new software. The software would be registered to my personal (or to the Guild's) computer and all of the data would be stored on both the guild's & Quicken's cloud-based storage and on 3 portable back-up devices. Purchase of the usage license at this time would allow a 4-month trial period before next year's annual Quick Books payment is due in September.

Mike - I am requesting board approval to eliminate the guild's practice of maintaining paper copies of all guild financial transactions.. IRS guidelines state that "clear and legible" digital copies are a fully acceptable method of storage. The guidelines recommend that the "original" paper copies may be maintained but are not required. As the majority of the guild's transactions are digital-based, adoption of this new process would eliminate the requirement of printing a receipt just to have a "paper" receipt.

TREASURER REPORT - Mike Hall

**Rio Grande Valley Quilt Guild
Treasurer's April 2026 Report**

RGVQG Checking

Beginning BofA Checking Account Balance 4/01/2026	\$13,045.73
Income	
Donation – 2026 Paypal Transactions Fees	\$8.00
6 – 2026 Memberships Dues	\$180.00
Newsletter Advertising	\$10.00
8 schoolhouse registrations	<u>\$160.00</u>
	\$358.00
Expense	
April General Meeting Facility Rental Pre-Paid	(\$200.00)
April Program Speaker Fee	(\$100.00)
April Schoolhouse Class Instructor Fee	(\$50.00)
April Schoolhouse Class Facility Usage Fee	(\$50.00)
April Program Class Instructor Fee	(\$200.00)
April Program Class Facility Usage Fee	(\$50.00)
Miscellaneous (vintage sewing machine parts)	(\$62.76)
Quicken Software Annual fee expense	(\$129.74)
Articulation.com Annual Fee Expense	(\$120.00)
General Meeting Hostess Expenses	(\$8.53)
Paypal Transaction fees	<u>(\$9.23)</u>
	(\$980.26)
Miscellaneous	
Mar 31, 2026 Paypal balance transferred	\$271.72
2026 Quilt Show Donation	\$5,000.00
Mar Rummage Sale Table Registration Funds Deposited	\$55.00
1 Outstanding Check not cleared (4732)	\$50.00
Paypal Balance as of 4/30/2026	\$0.00
April 30, 2026 Outstanding CORP credit card Balance for 7116	<u>\$249.74</u>
Ending Bank of America Statement 4/30/2026	\$18,049.93
Outstanding CORP credit card Balance for 7116	(\$249.74)
Paypal Balance as of 3/31/2026	<u>\$0.00</u>
Funds Available as of 4/30/2026	\$ 17,800.19

RGVQG Savings

Savings Account Beginning Balance 4/01/2026	\$4,197.32
Interest Income	<u>\$0.14</u>
Savings Account Ending Balance 4/30/2026	\$4,197.46
BofA 7-Month CD 4954 - \$31,832.98 (Maturation Date 6/14/2026)	Purchased 11/14/2025 Current Balance as of 4/30/2026 \$32,289.92
BofA 7-Month CD 1306 - \$21,544.57 (Maturation Date 9/10/2026)	Purchased 2/10/2026 Current Balance as of 4/30/2026 \$22,162.48
CORP Cash Rewards	Current Balance as of 4/30/2026 \$732.14

RGVQG Quilt Show

Beginning BofA Checking Account Balance - 4/01/2026		\$21,061.57
Income		
1 – Vendor Registrations	\$50.00	
Administrative donations	3.00	
24 Tee Shirts	\$640.00	
13 Tumblers	<u>\$385.00</u>	
	\$1,078.00	\$1,078.00
Expenses		
Port Isabel Storage Unit Rental	(\$162.00)	
SPI Chamber of Commerce Dues	(\$195.00)	
Promotions – Tee Shirts	(\$77.00)	
Opportunity Quilt Appraisal Fee	(\$65.00)	
Cashapps Transaction Fees	(\$0.98)	
Paypal Transaction Fees	<u>(\$20.28)</u>	
	(\$640.26)	(\$520.26)
Miscellaneous		
March 31, 2026 Paypal Balance transferred to 5484		\$1,196.61
2028 SPI Convention Center Contract Deposit Paid		(\$500.00)
3/31/2026 CORP credit Card Balance Paid		(\$530.32)
2026 Quilt Show Donation		(\$5,000.00)
2026 Totes N More Expenses Paid		(\$320.56)
5484 CORP credit Card Balance as of 4/30/2026		\$195.00
Funds transferred to 7116		(\$55.00)
Cash withheld for Promotions Petty Cash Bank		(\$55.00)
Cash Withheld for Opportunity Quilt Petty Cash Bank		(\$50.00)
Cashapps balance as of 4/30/2026		\$25.02
1 outstanding check (4710) not cleared		\$65.00
Paypal Balance as of 4/30/2026		(\$0.00)
Ending BofA Checking Account Balance – 4/30/2026		\$16,590.06
Outstanding Paypal Balance as of 4/30/2026		\$0.00
Promotions "petty cash bank"		\$55.00
Opportunity Quilt "petty cash bank"		\$50.00
1 Outstanding check (4710) not cleared		(\$65.00)
CORP Credit Card Balance for 5484 as of 4/30/2026		(\$195.00)
Funds Available as of 4/30/2026		\$16,435.06

RGVQG Consolidated Financial Assets as of 1/01/2026 ** \$90,321.05
 RGVQG Consolidated Financial Assets as of 4/30/2026 ** \$93,617.25

** RGVQG Tangible Assets are NOT Included

Minimum Consolidated Financial Assets to remain in Compliance with Guild Bylaws - \$89,793.50

- *Mike - Effective May 1, 2026, the amount of the Guild's Reserve Fund as recommended in Paragraph 8.06 of the Guild Bylaws is now \$39,114.50 increasing the amount of Guild's Minimum Consolidated Financial Assets for Compliance to \$89,793.50.*

Committee Reports

1st VICE PRESIDENT - MEMBERSHIP - Lynne Johnson, Kris Driscoll

We currently have 238 members.

2nd VICE PRESIDENT - COMMUNITY SERVICE - Chris Cowan

3rd VICE PRESIDENT - PROGRAMS - VACANT- Please Do Not Delete

Due to the resignation of Josie McVey as 3rd Vice President - Programs, the position is vacant and searching for a replacement.

Programs 2025 - 2026

Thank you for your support of the Program Classes and it is my prayer that you continue your support for 2026.

Saturday, May 9th, 2026 - Donna Otto - Rio Grande Valley Quilt Guild Historical Presentation

Saturday, June 13th, 2026 - Jennifer Bernal & The B-zzy Bee Lecture Presentation

Saturday, July 11th, 2026 - OPEN

Saturday, August 8th, 2026 Jan Baethke & The Killer Bee Lecture Presentation

September 11 - 12, 2026

Glenda Wilder -Glenda has been making things all her life, often creating new designs and patterns as she goes. When she sees a finished quilt that will wrap, comfort, memorialize, decorate, or commemorate a time or place connects her to a shared collective of creators, past and present. Glenda's designs are intended for quilters of all experience levels that want to share this connection, trimming with history and the promise of creative new visions.

Friday, September 11, 2026 - Boomerang Class - A striking design was the first in Glenda's "Nothin' But Squares" collection and has been updated with a terrific polka dot fabric. It's the same great pattern and it's suitable for beginners and experienced quilters alike! Works with precuts or your own yardage in a variety of sizes. Perfect for advanced chain piecing.

Saturday, September 12, 2026 - Lecture Presentation by Glenda Wilder on "Quilting - Traditional, Modern and Everything in-between."

Friday, October 9th, 2026 - Class by Kathy Tucker - Description of
Class coming soon.

Saturday, October 10th, 2026 - Lecture by Kathy Tucker - Description
Of Lecture to be announced soon.

November 13th, 2026 - Class on a Jacket Quilt - by Patty
Roebuck

Saturday, November 14th, 2026 - Lecture by Patty Roebuck - Topic to announced

Saturday, December 12th, 2026 - Jean Impey - Lecture: Dynamic presentation packed with insights, humor, and creativity. Topic will be:

- *Finding Your Passion and Running with It*

Pending Contracts:

Sue Heinz - Class and Lecture

To Be Announced

Rob Appell - Class and Lecture

To Be Announced

Heather Nelson- Cheryl Matzen from Quilts-N-A-Flash indicated that she would be interested in doing a program-

Thank you, Heather. Will contact and see if we are able to schedule. She responded right away

So we may have her for the July Guild Meeting.

2027 Quilt Show report - Joy Paugh, Chairperson Jani Shoemaker, Co Chairperson

As listed:

Contacts made for sponsorships. Martelli provided about 177.00 worth of door prizes. Featherweight secured for silent auction. 1st delivery of the Tshirts and tumblers for guild members this Saturday. Guitarist contacted for background music. 7 Vendors registered, 3 of which are fabric vendors. Sponsorships and Vendors are the focus for the next few months.

Beekeeper - Upper Valley - Carolyn Williams

Beekeeper - Lower Valley - VACANT - due to the resignation of Jani Shoemaker as Lower Valley Beekeeper and searching for a replacement.

Tangible Asset Committee - Mike Hall

- *Vintage Treadle Singer Sewing Machine to be auctioned at the June General meeting. Minimum bid \$300.00.*
- *4-tier wall-mounted quilt rack to be auctioned at the June General meeting. Minimum bid \$50.00*
- *Several rulers, notions, etc., to be sold at the May General meeting*

Education Outreach Committee - Ann Alexander

We had a large donation from Judi. As I indicated last meeting there were a lot of “kits”, most were projects that she had started and never finished or there were quite a few that

were compiled as a kit and not done. (Mike I am still working on an inventory list for you as I still have just a couple more bins to go through) I would like to see if there is a way that we could offer some of these to the guild members to see if they would be interested in finishing some for either silent auction or boutique. Or alternatively have some that could be put up for sale at one of the meetings and that money could also be used for the EOP fund to keep the sewing classes going. In saying that...

Elsa Library has said that if we would like to continue using their facilities as a place for us to offer the beginner classes, they are happy to accommodate us. The room is being used during the summer for summer programs on Saturdays, but we could pick back up once school starts in August. They are also happy for us to use the room during the week during the summer to allow for a 2.0 quilting related class. The 2.0 classes would be in the late afternoon/evening as the round one class attendees were happy with that as most were/are still working and it would be after hours for them. The library closes at 7 so we could still have a little bit of time to work on putting together a quilt.

Facebook and Instagram - Carmen Avila and Josie McVey.

dCA: Josie & I are ONLY assisting with the members' page.

Facebook members: 476. I posted a message implying changes on membership. I'll post one more with a date and start cleaning up the page. Is the last week in May ok? I'll work the list of the prior two years. I am open to suggestions.

Fat Quarter Draw -Carrah Maney and Cheryl Panter

Friends of the Guild Committee - Jani Shoemaker

Nothing new to report

Historian - Donna Otto. Presentation prepared for Saturday's program. We have sold our home at Llano Grande and while continuing to be a Guild member, will need to step down as historian so someone local can oversee the collections. It has been interesting and informative.

Hostess – Glenna Lou Nelson and Ann Alexander

Library - Susan Coleman.

KL - The Library is no longer a committee. Mot

Military Service Quilts - Rosemary Kramer, Nancy Malmin

4 quilts given out this month to some very thankful veterans. We have added a new size per request to the group. Wheelchair 36x42, Lap 45-48x58-60 and Regular Bed 60x72. A lot of vets just wanted a quilt to cover up when sitting in a chair or couch. This will have to be noted which size is requested on the nominations. Things have wound down for the summer. Will see you all in the fall. During the summer quilts may be turned into Dale Shafer or Diane Wolf at the guild meetings.

Newsletter – Chris Cowan

Nominating Committee - Glenna Lou Nelson, Coral Cox

Election - Offices

- 1. 1st Vice President - Membership**
- 2. 2nd Vice President - Community Service**
- 3. Treasurer**

Candidates are welcome to sign up to run for office - ASAP!

Publicity – Joy Paugh

As listed:

April: KRGV TAKE 5 filmed a segment on the Guild. (2) Take 5 Shows, Can be seen on RGVQG Facebook page and KRGV online.

May: Knapp Hospital will receive brochures as well as Amarillo's Texas Travel information center.

May: Meeting announcement request sent to the Monitor or online and print media.

Retreat – Kathe Letulle.

Friendship Star Retreat - March 8-12, 2027

Bluebonnet Friends Retreat - March 14-18, 2027

Schoolhouse - Dale Shafer, Nancy Malmin

The March Beach Hat class was small, but everyone seemed to have a good time, and the hats were cute! I'll remind the members to wear their hats to the Guild Meeting.

April's class is a Journal Cover, by Marge Lawrence. It can be personalized with special fabrics or orphan blocks. I'll have all the samples at the meeting.

May's class is Paper-piecing, by Sandy Bagot. I'll have her samples at the meeting, also. One is a flower in a flowerpot and the other is a small landscape. Hoping many will want to give it a try.

The rest of the year's schedule will be in the Newsletter. I need something for October! I'm doing three of the classes this summer, but I would love to schedule someone else, if any of you have an idea or suggestion for something of more interest.

I plan on continuing through this year, and have two classes for 2027; however, I would like to pass Schoolhouse Classes on to someone else for the future.

OOPS! Forgot to mention that I will be gone in September, but Bonnie Hall will be teaching a really helpful class - Half-square Triangles - 11 Ways! Because this will be a great class for our newer quilters, some of whom are employed during the week, we have re-scheduled the class for the Saturday after the guild meeting, September 19th.

Sunshine and Shadows - Jackie Landon

Show and Tell - Mike Hall

Nothing received at this time

Webmasters – Bonnie Hall, Jani Shoemaker

Our website www.rgvqg.com has been moved from Weebly (no longer supported) to Articulation. Jani and I will be going through a bit of a learning curve on the new host. Please email, text or call me if you run into problems with the new host.

Youth - Florea Flores Youth class pending for June 2026, working with 4 H leader on details.

Zoom Coordinator – Bonnie Hall

All bees are welcome to use the guilds Zoom if you want to set up a zoom meeting with all your bee members during the summer.