

Board meeting July 8, 2020

On our first Zoom call:

Kathe Letulle, Laural Powell, Karyn Heaney, Diana Wolf, Laurie Magee, Pam Manley, 708 755 4826, Diane Tewell, Marty Morrison, Susan Coleman, Judy Brown, Deb Warner, Lucy Klass, Bonnie Hall. Quorum established.

Treasurer's report. Motion made by Marty Morrison to accept Treasurer's report. Seconded by Laural Powell. Motion carried and report is filed for audit.

It was noted that to determine funds available for working capital, you would take the checking balance, add any PayPal balance (\$216.75) and subtract any outstanding checks. Therefore, the \$13,296.05 checkbook balance would need to have the two outstanding checks of \$2,000.00 and \$1,620.00 subtracted from the balance to give us a working capital figure of \$13,296.05. We have fixed obligations of \$9,667.00 for the remainder of this fiscal year ending December 31.

Diane Tewell had investigated moving our checking accounts to other banks or credit unions. For the past couple of years, Bank of America (BOA) had charged us \$65.00 to deposit cash from the Quilt Show. After several hours on the phone, it would be reversed. This year, during a discussion with a bank officer, the BOA software for our Show account was reconfigured to remove that type of charge in the future. Due to this and other factors such as multiple locations, charges for account activity, and distance from residences, the conclusion it would be less expensive and more convenient for the current two treasurers to leave the accounts at Bank of America.

Kathe requested all officer and chairs think about how their expenses could be reduced for the remainder of this year, and possibly next. Those thoughts should be sent to Diane Tewell who has been tasked with developing a new budget.

Secretary's report. Motion to accept June 10, 2020, minutes made by Bonnie Hall, seconded by Marty Morrison. Motion passed.

Laurie Magee reported on behalf of the Show Board. The South Padre Island Convention Center presented an 18-page form about how a show would be conducted under a pandemic, according to health guidelines mandated. Additionally, some expenses typically not applied to our account would be applied in the future, particularly drapes, decorating, electricity and possibly more. She had not received an exact list of these expenses. The Quilt Show expenses. We would be able to have a third of the typical number of vendors and would need twice as many volunteers. Additionally, our volunteers would be responsible to take temperatures and fill out coronavirus screening questionnaires for attendees. It seems likely it would not be profitable to have a Quilt Show in February 2021.

Surveys are going to members and possible vendors to learn more information. The possibility of a virtual quilt show is being explored by a subcommittee.

MOTION: I, Laural Powell, move that South Padre Island Chamber of Commerce Yearly Membership be considered as a standard bill, and be paid yearly until such time that the Guild Board votes to discontinue this membership. Motion passed by Guild Board. Note: SPI Chamber of Commerce Membership is due and payable each year in May and is paid from the Show Board Publicity Committee funds.

Librarian – Susan Coleman – very little activity. Due to pandemic, not inclined to invite people to look at books in person.

Newsletter – Judy Brown – deadline for articles remains the same.

Programs – Laural Powell – Zoom video conferencing platform is being considered for Guild activities. The program committee felt general and board meetings as well as classes could be held on the platform. Programs could be opened to the public, but arrangements are needed to charge them fees higher than fees for Guild members.

Kathe Letulle outlined specific arrangements which would need to be made for a paid Zoom account for use by the Guild to meet Guild needs. Having a Zoom account is anticipated to be until in-person meetings can occur. It was noted that Schoolhouse classes could expand to up to 100 and that would generate income to the Guild. Additionally, Bees could meet using the Guild Zoom account and meet longer than 30 minutes. Virtual retreats could be held on Zoom.

Laural Powell moved the Guild invest in a Zoom Pro account for one year, seconded by Debi Warner. Motion passed.

Plans were made to investigate having a Guild general meeting online in the near future.

Laural Powell made a motion to invest an additional \$65.00 so one Guild meeting can be held on Zoom to test using it with a large group. Seconded by Debi Warner. Motion carried.

Retreat – Karyn Heaney – waiting to hear from a few people and may have some openings at the Retreats.

Historian - Debi Warner – Introduced as the new Historian. She asked for persons who used to be Historians, location of old Show programs, and space to store digital records for the Guild.

Membership – Marty Morrison – 316 members

Military Service – Pam Manley – explored selling some quilts for donations. Discussion ensued about whether these transactions for donations would violate copyright laws.

Community Service – Chris Cowan – no report

Fat Quarter Draw – Jan Bathke and Esther Schmidt, members agreed to postpone this activity until in person meetings can resume.

Academic Scholarships – Evelyn Fincher reported one recipient is attending school in the Valley. One check is still outstanding. Budget considerations may need to reduce the award amount, but it cannot go to zero due to one of the two Guild stated purposes is education.

Beekeeper – Terry Davis – no report

Schoolhouse – Heather Nelson and Bonnie Hall – Heather Nelson may not be able to return to the Valley to facilitate Schoolhouse classes.

Sunshine and Shadows – still need a chairperson.

Publicity – Sarah Reed – no report. Need to get the word out in the community that we are starting something new.

Webmaster – Bonnie Hall – some military service quilt patterns are up on the website.

Zoom meetings technique - a suggestion made to screen share documents in landscape mode so participants can see more of document.

Bylaw chair – revisions postponed a month.

Nominating committee – need two board members to volunteer to be on nominating committee.

Treasurer – how to report donations to Guild. It was decided to put these in a Donation line item for accounting purposes.