

2021 01 Jan Board minutes approved

## Board minutes January 2021 meeting

The meeting was called to order January 6, 2021, at 9:30 am.

Lucy Klass, Karyn Heaney, Mike Hall, Gayle Steinbeck, Laurie Magee, Bonnie Hall, Diane Tewell, Judy Brown, Kathe Letulle, Debi Warner, Jan Baethke, Laural Powell, Diana Wolf, Chris Cowan, Heather Nelson, Evelyn Fincher, Pam Manley. Quorum established.

Treasurer's report – the annual financial report was presented. The Guild's expenses for the year were under the budgeted amounts by \$4,338.67. This was accomplished by careful expenditures by all committees and officers.

Our Beekeeper, Terry Davis has reluctantly resigned her position. Discussion about whether to reinstate the position was discussed. The conclusion was it is an additional channel for positive communication about the Guild to Bees and to quilting groups that are unaware of Guild benefits. A new committee chair will be sought. There used to be a requirement for each Bee to make a charity quilt, but that is not required. Bonnie Hall moved the Board temporarily waive the 5-member requirement to be recognized as a Bee. The Board can revisit the issue when circumstances change. Judy Brown seconded the motion. Passed. Discussion occurred about the need to have a Guild member in a quilting group be the liaison to the Zoom Coordinator and to ask for their Zoom meetings to be scheduled. A further discussion suggested Debi Warner begin an article for the newsletter about the advantages to being a Bee affiliated with the Guild.

Chris Cowan of Community Service had no changes to her year end report. For the year 2020, there were 3016 items, 13632.8 hours and \$99,197.80 dollar value submitted through her committee.

The Fat Quarter Draw has no activity and no change to the report by Jan Baethke and Esther Schmidt.

Jan also reported no report about the Guild Facebook page. Bonnie Hall asked what do we do about persons who request or are invited to join the Guild Facebook page. Jan stated she checks their personal page for evidence of quilting or sewing activity. If there is some, she sends a private message suggesting they become a member of the Guild. Otherwise, the request is deleted. Jan believes participants in the Guild Facebook should be Guild members. n

Debi Warner, Historian, had no additional information.

As we are charging \$10.00 to nonmembers to attend the national speaker lecture, Gayle Steinbeck, Hostess, felt this might be a factor contributing to no new meeting registrations by nonmembers for this month. There was a discussion if a cutoff time should be implemented to avoid very late registrations by potential attendees. Issues could arise if registrations were permitted very close to the date the lecture

commences as potential students would have to have a Zoom link sent them. Class preparation would be affected. Bonnie Hall and Gayle Steinbeck will coordinate to adjust the wording of the automated messages generated when someone registers for a class which will also reduce the number of automated messages generated from three to two.

Susan Coleman, Librarian, submitted a question regarding sale of Guild library excess books at the Virtual Quilt Show. The question will be discussed at an upcoming Show Marketplace committee meeting.

There are additional questions about these issues. Whether proceeds from sale at the Virtual Show from library or military service quilts would go to the general Guild funds, or could be earmarked to those specific Guild committees. Should the items be sold on the Consignment page, the Guild would receive 10% and the Show committee would retain 90% within Show committee funds, or, could all the proceeds from these sales be earmarked for the pertinent Guild committees. If they are sold on the Silent Auction page, do all proceeds go to the Show committee or could they be earmarked for specific committees?

Debi Warner moved to allow the Military Service Quilt committee to select and sell up to five military service quilts, after receiving permission from the maker to sell the quilt if needed, and sell these quilts at the Quilt Show for 2021. The motion was seconded by Diana Wolf. Pricing discussion held after the Board meeting would be held between the Show committee and the Military Service committee. Motion carried.

Further discussion centered around whether or not the criteria needed to receive a military service quilt should be modified. Chris Cowan and the Military Service committee will discuss further later and bring a report back to the Board next month.

Marty Morrison, Membership chair, reported that as of Jan 2<sup>nd</sup>, there were 131 members.

Military Service committee reported 146 quilts and 54 lap quilts were distributed in 2021. More quilts are bundled ready to be picked up by quilters and some tops need to be brought to a uniform size. Presently, more completed quilts are in storage awaiting distribution. We so appreciate our volunteers. There are enough finished quilts to meet anticipated nominations for quilts. A bundling day was scheduled soon.

Judy Brown received a new three-month advertisement for the newsletter. The deadline for articles remains the same, the Monday after the Board meeting.

The Nominating committee still needs two board members and Kathe will start calling individuals if no one volunteers.

Karen Heaney, Retreat chair, stated the retreats are proceeding as anticipated. She is moving away from The Valley and will not be able to run the

retreats this year. She will be missed. It takes three people to replace her this year, Elaine Hall, Marty Morrison and Kathe Letulle. A chair will be sought to chair the retreat for next year. Membership dues must be paid prior to participating in the retreat.

Schoolhouse and Academic Scholarships had no reports.

The Webmaster, Bonnie Hall, has added a field to capture park residency information to the membership form.

The Zoom committee chair, Diane Tewell, had nothing new to report.

Laurie Magee, Quilt Show chair, reported several last-minute activities which were occurring. Mike Hall had assembled and outstanding slide show about the Guild using Google Slides. Class registrations were live on the Show site. It is anticipated revenues generated from the Virtual Show will cover the costs of the Virtual Show expenditures for the domain, hosting and some necessary software. The deposit for the 2022 Quilt Show has been paid last year to the South Padre Island Convention Center to secure particular dates at SPI Convention Center. The Virtual Show flyer was displayed after approval by the Show committee yesterday. All members were requested to share with other guilds and groups with which they were affiliated. Plans have been made to send to all Texas guild. The fee for the virtual class taught by the national speaker was set at \$40.00 per person, whether they are a Guild member or not, regardless of their physical location. Laurie highly praised her committee members as amazing individuals who have taken on an unusual responsibility and worked very hard on this project.

The Bylaws committee chair, Diana Wolf, displayed a report developed jointly with the Zoom coordinator which adds specific policies to the committee. These would be added to the Standing Rules under the section Video Conferencing at the end of the current rules for the committee.

Only the Zoom Coordinator will schedule or reschedule events of any kind. Bee meetings will be scheduled for two hours and as often as four times a month. Meetings may be more frequent or longer at the discretion of the Coordinator. If there is a conflict at any time between a Guild event and any other event scheduled on Zoom, the Guild event takes priority. Bee meetings take priority over events other than Guild events.

At Guild Zoom meetings, the Designated Host must "End The Meeting For All" at the close of their allotted time and to avoid extra fees to the Guild.

The Guild Zoom account can be used by Bees in the Guild. Other groups or individuals may use it for purposes furthering the Guild interests, after obtaining permission from the Board prior to the event and assuming the proposed time does not interfere with other Guild or Bee events on the Zoom calendar. At all Bee or other meetings, a designated responsible person must make sure that all attendees "Leave" the meeting.

Meeting recordings will be saved on a personal computer; they will not be recorded on to the Zoom Cloud. In the event a recording is saved to the

Zoom cloud account for the Guild, the group or individual which caused the extra fees is responsible for these fees.

It was noted that committee reports come to a meeting as a seconded motion.

There was a discussion regarding whether Bees should be allowed to record their meetings which occur on the Guild Zoom account. Diana Wolf amended the report to add: Bees, committees and other groups which want to record must permission from the Zoom Coordinator prior to their meeting. Diane Tewell seconded the motion to amend the report. The amendment passed. The amended reported passed.

Kathe Letulle noted the Treasurer's report had been filed for audit.

In the Secretary's report, Diana Wolf noted that Evelyn Fincher had noted a correction to be made. It was incorporated into the Secretary's report prior to being presented to the Board. The Secretary's report was approved as corrected.

The meeting was adjourned at 11:09 am.