

Board minutes April 7, 2021

The meeting was called to order at 9:30 am by Kathe Letulle, President. A quorum was established.

Evelyn Fincher, our Academic Scholarship reported Carla Guzman and Rosario Garcia were notified by text and by letter of their selection as 2021-22 recipients of the \$1,000 Academic Scholarships. They were advised of the time and procedure for their award letter presentation at the Guild's April 10 meeting. They will register as guests and receive the Zoom link. Diane Wolf and Elizabeth Rios, high school counselor, Sharyland High School, Mission worked out the details for sending the recording to Ms. Rios. She will use information from the meeting to make a short presentation about their school's scholarship recipients. Jan Rondeau was observing our Board meeting and is considering taking a position.

Treasurer, Mike Hall, presented year-to-date financials, with projected figures for the rest of the year. We have about \$4900 in known expenses for the remainder of this year. Expected expenses, including these known expenses are about \$6,100.00, with \$5,800.00 of income, leaving us about \$400.00 short for the year. A question was asked that if we are able to hold in-person meetings at Trophy Gardens during the last two to three months of this year, do we have enough funds to cover rental of the meeting space? Mike feels because we are not likely to spend all the money previously allocated to Programs, we could cover such expenses, but perhaps money allocated to Programs would be shifted to Rental Fees.

TREASURER: Mike Hall  
Treasurer's March 2021 Report

Monthly Account Balances as of 3/31/2021

RGVQG Checking	
Beginning Balance	\$16,060.86
Income	270.95
Expenses	\$ 1,533.50
Ending Balance	\$14,798.31
RGVQG Savings	
Beginning Balance	\$33,160.82
Interest Income	\$0.84
Ending Balance	\$33,161.66
RGVQG Quilt Show	
Beginning Balance	\$13,774.10
Income	\$997.67
Expenses	775.50
Ending Balance	\$13,996.27
RGVQG Retreat	\$3,000.00

The Beekeepers, Diana Wolf and Pam Manley, requested a new form be created for use when a new Bee joins the Guild to gather contact information. Because the requirement to have five Guild members to form a Bee was suspended temporarily in January this year, we may have a Bee with no Guild

members. Bonnie Hall indicated the form could become a Jotform. It was noted the form asks the principal Bee leaders to say they have read and understand the Guild Bylaws and Standing Rules, but these documents cannot presently be viewed unless a person is a member with the password. A request was made to move these documents to a page that is not password protected. Bonnie indicated she thought they would belong on an "About Me" page, which is not yet developed.

The Bylaws committee is aware of a proposal to develop new guidelines for persons eligible to receive the Military Service quilts made by the Guild. There are also requests to decide if, when and how a Military Service quilt can be sold. The Military Service committee is considering these ideas and seeking input. Any member can communicate ideas to Mellie Peach and Lucy Klass. Mellie and Lucy will consider the thoughts as they develop the new policy for the Board to consider. Kathe asked for comments on the proposed policy, and none were heard. None were heard. She asked when this proposed change is placed on the Board agenda that comments from the Board be placed in the agenda as well. Kathe stated this will likely be on the May agenda. She stated this agenda serves as a committee report board and comments on issues by Board members can be included on it before the meeting starts.

Kathe wants comments whether positive or not so we will be aware of each other's thought processes on all issues. Diana Wolf suggested these thoughts be sent to Mellie Peach and Lucy Klass as they occur so they will have much time to consider the comments before the Board meeting.

It was learned that the IRS has new values for donated items, derived from eBay. These will be sent to Chris Cowan, Community Service chair. Chris checked the multiplier used on our website to calculate value of donated items, and the multiplier appears to produce inaccurate results. Bonnie Hall will consult with Chris to check on the embedded formulas in light of the new values being used by the IRS. Recently, 679 items were donated for a total of 5197.6 hours resulting in a \$37,682.60 value of donated items.

Jan Bathke announced no change to the Fat Quarter Draw or Facebook.

Historian, Debi Warner, had no report.

Several guests are registered for the upcoming General Meeting reported our Hostesses, Gayle Steinbeck and Susan Hudson.

The Librarian, Susan Coleman, reported plans are being created for movable library shelves. There is a question about how many boxes of books the Guild owns. Costs will be developed for each unit, and a couple of gentlemen have been located to build them. She hopes to have more information to present at the next Board meeting.

We have 186 members at the present time, as reported by Marty Morrison, Membership chair. Reminders were sent to members and some re-joined as a result. She felt the lack of Guild publicity was hampering efforts.

Newsletter editor, Judy Brown, stated the deadline remains the same. She had attended a national Zoom meeting discussing personal emails in newsletter and security concerns. Included was a suggestion to sell newsletter advertising to raise funds for guilds. At the moment, there is one paid advertisement running in our newsletter. Our newsletter is available for public view on our website and Judy publishes articles as they are submitted. Currently, if they include personal phone numbers or

emails, she makes no changes. Judy will include advertisements if they are paid and submitted to her. She would welcome another committee person to solicit newsletter advertisements. Vendor information from the virtual quilt show will be placed on the Quilt Show website by the webmistress. Judy had a concern about all the revenue generating advertisements appearing on the last page rather than sprinkled throughout the newsletter. Kathe asked for names of person who could sell ads. It was suggested that this task could be included within the Publicity chair responsibilities.

The nominating committee was represented by Jan Bathke. She will contact the other members and the group will select a chair.

Diana Wolf, Outreach committee, is meeting in person with adults to teach adults how to sew, starting next week.

Programs Chair, Jean Waufle, stated the Saturday program will be about Bees and has requested Jan Bathke of Killer Bees, Dale Shafer of Row Quilters and Pat Cooper from Fiber Arts Unlimited to share about their Bees. She is working on demos and presentations for programs this summer. She is trying to stimulate interest in the Guild through participation in Bees.

The Quilt Show committee chair, Laural Powell wants to celebrate the 40<sup>th</sup> anniversary of the Show with a challenge: There is no place like home. She also shared other criteria for it. She also shared other quilt entry categories and their criteria. All of this information is to be sent to the newsletter, the webmistress and the secretary. Some persons have been contacted to head show committees. Mike Hall shared financials from the most recent show. Total expenses were \$9,945.72, adjustments for SPI Convention carryover and some refunds provided a net total expense of \$4,489.77. Income was \$4,192.00. The resulting proceeds were a negative \$297.77 which means the Show almost broke even. Some expenses incurred were for two years of service, and would not have to be paid again for a virtual show. He further explained some expenses would have occurred with or without the Show such as tickets, opportunity quilt pictures and envelopes, storage and other items for a total of \$2,656.26. If this figure for expenses is taken against no income, this amount is lost to the Guild. He reasoned this figure combined with the \$297.77 loss this year actually saved the Guild \$2,358.49 because the Guild held a virtual show. He stated this is not an income figure but rather a savings figure.

He announced he has also assumed the role of Quilt Show Treasurer. Because the Virtual Show only lost \$297.77, the Show Committee budget is in good shape.

It was noted the retreat this year exhibited much comradery, more than the norm. The John Newcombe Tennis Ranch facility staff provided exceptional service. The retreat cochairs were Kathe Letulle, Mary Morrison and Elaine Hall. They received many compliments from attendees. The medical forms requested prior to attending will be redesigned for next year to include more information.

Heather Nelson, Schoolhouse chair, is considering various ideas for upcoming classes.

Sunshine and Shadows, Jackie Landon, is herself recovering from hip surgery.

Bonnie Hall, webmistress had no further report.

Zoom committee, Diane Tewell, had nothing further to report.

The report by the Secretary, Diana Wolf, was accepted without comment.

Kathe Letulle stated the Guild is trying to rebuild our financial position. It was very fortunate that we did not have to go into savings this year. She recognized everybody worked hard, very hard this year in spite of the pandemic, Guild Board and General meetings on being on Zoom. She appreciated everyone's efforts. Her concerns will appear again on the Board agenda next month, and she wants comments and thoughts about these matters put into it.

She asked Bonnie Hall, webmistress, how the Guild could use the consignment software to produce Guild revenue. Bonnie will consult with Jenna, the author of the Show webpage, about how to go about this. It was noted the Guild Facebook page can only sell items to other Guild members. Bonnie mentioned it would be beneficial to use the Woo Commerce software on the Show page as we now know better how to use it. If items were sold on Facebook marketplace, the Guild individuals would have to be honest enough to send that amount as a donation to the Guild. Other considerations were discussed.

Mike Hall asked if he should send the Virtual Quilt Show financials to the newsletter for publication this month. It was considered to be a good action item by Kathe.

Leslie Lorenzo and Jan Rondo were sitting in on the Board meeting as they consider taking up a position.

Judy Brown noted she had just attended a Virtual Retreat at a cost of \$400 per person with over 300 attendees. It included a kit and some freebies. Seven countries and 45 states were represented. Maybe we could use something from this idea to make money for the Guild. The teacher has a following of 22,000 people.

Respectfully submitted, Diana Wolf, Secretary.