

Secretary report for the Board meeting, May 5, 2021

The meeting was called to order at 9:30 am by Kathe Letulle.

Present were: Judy Brown, Gayle Steinbeck, Marty Morrison, Bonnie Hall, Kathe Letulle, Jan Bathke, Jean Waufle, Mellie Peach, Lural Powell, Michael Hall, Diana Wolf. Quorum established.

Kathe announced in the next two months she wants a separate meeting to discuss advertising, publicity, and all the other issues that could develop into revenue for the Guild. She wants ideas posted to next month's agenda toward this goal, whether it's your own or another committee or officer.

Mike Hall submitted the following Treasurer's report:

TREASURER: Mike Hall

Treasurer's April 2021 Report

Monthly Account Balances as of 4/30/2021

RGVQG Checking

|                   |             |
|-------------------|-------------|
| Beginning Balance | \$14,798.31 |
| Income            | \$184.08    |
| Expenses          | \$0.00      |
| Ending Balance    | 14,982.39   |

|                   |             |
|-------------------|-------------|
| Outstanding Check | (\$1000.00) |
|-------------------|-------------|

RGVQG Savings

|                   |             |
|-------------------|-------------|
| Beginning Balance | \$33,161.66 |
| Interest Income   | \$0.82      |
| Ending Balance    | \$33,162.48 |

RGVQG Quilt Show

|                   |             |
|-------------------|-------------|
| Beginning Balance | \$13,996.27 |
| Income            | \$0.00      |
| Expenses          | \$150.00    |
| Ending Balance    | \$13,846.27 |

|               |            |
|---------------|------------|
| RGVQG Retreat | \$3,000.00 |
|---------------|------------|

The one outstanding check is for a scholarship check not yet cashed.

Mike highlighted fixed expenses which we are obligated to pay during this year. He noted we are about even with income year to date and the financial obligations as of this month. The only income which may materialize may be donations and newsletter advertising. He also noted we likely have about as many members as we are likely to have for this year. In-person programs this year would lead to more expenses, but we have budgeted for these. However, he feels we need in-person meetings to build the Guild and create enthusiasm among the members.

Beekeeper, Diana Wolf, reported she has contacted more Bees. Several have discontinued their activities and are not interested in started Zoom at this time. It was announced that Pam Manley has resigned as co-chair.

Bylaws chair announced that a new chair will be needed next year, as Diana Wolf is resigning at the end of December of 2021. She will assist with next year's committee if requested. It was decided the vote on the bylaw change for the nominating committee be held at the next general meeting, on Saturday. Bonnie Hall stated the quorum to vote on the bylaw would be 19 members attending.

Jean Waufle, Programs Chair, requested clarification about whether to schedule program classes before or after the Guild program. The consensus seemed to be to try to schedule these classes a very few days after the program presented by an outside speaker. The fees for these program classes may vary depending upon several factors, length of class, national popularity of classes and others. It was proposed we widen out solicitation for program classes beyond our own membership so the Guild could realize more revenue. It was suggested we use the local newspapers which offer free advertising and the Publicity chair do this.

Mike Hall mentioned there are some specific IRS policies regarding document retention the IRS strongly recommends be followed. He wanted to have a discussion with the Bylaws chair regarding these policies. It was agreed there would be a further conversation after the Board meeting.

Chris Cowan, Community Service – no report.

Fat Quarter Draw and Facebook committees had no changes to report.

It was announced the Historian Chair has become vacant.

Hostesses Gayle King and Susan Hudson had no report from their chair responsibilities. Gayle did say that Trophy Gardens corporate management had indicated a possibility of opening up the park for outside groups perhaps in September.

The Librarian, Susan Coleman, still needs a count of the boxes holding the Guild library books in storage. Bookshelves are being planned and the volume of books needs to be known.

Marty Morrison, Membership, suggested a summer sale on the membership fee for the remainder for the year, and send out an email blast to prior members who have not renewed regarding the sale. The motion was: Beginning June 1, 2021 that the Guild dues be reduced to \$20 and a letter will be sent out to the 2019-2021 members who have not renewed their membership at full price. Mike Hall moved that the proposal be adopted. Mellie Peach seconded the motion. Discussion occurred that publicity to the members be that this sale is a one-time event. Motion carried.

Mellie Peach reported for Military Service that they are postponing until fall devising a policy for eligibility for a Military Service quilt. Several quilts have been awarded to Elsa and Weslaco veterans. Photos of these quilts will be posted to the website when available.

Judy Brown reported the newsletter deadline remains the same which is the Monday after the General meeting.

The nominating committee does not yet have a chair. Little activity is occurring.

Community Service continues the outreach effort to teach adults to sew. The group is meeting Sunday afternoons to complete their project. Scraps and other sewing related donations are welcome.

Jean Waufle, Programs reported she continues to plan programs for future Guild meetings.. One suggestion was Christmas in July with last year about 25 participating in the program. It was publicized then with an email blast, a newsletter article and a Facebook post.

Kathe Letulle reported Retreat next year has 30 registrations for Friendship Star and 40 registrations for Bluebonnet Friends. Limit per retreat has been set at 40 registrations.

Scholarship chair is presently vacant. Evelyn Fincher has resigned after many years of faithful and outstanding service. There is a potential chair who has not yet made a final decision.

Heather Nelson has resigned as Schoolhouse co-chair. Bonnie Hall continues.

Jackie Landon had no report for Sunshine and Shadows.

Youth Outreach had no report from Subi Redd or Florea Flores.

Bonnie Hall, Webmaster, is updating the website as information is received.

Zoom chair, Diane Tewell, had no activity to report.

Quilt Show chair, Laural Powell, held a 3.5 hour Show Committee meeting the previous day. The group is in contact with the SPI Convention Center to be aware and stay current with state and local mandates and social distancing policies. The committee is striving to make the show have a fun and exciting atmosphere and make potential attendees want to come while observing any social distancing requirements that may exist at that time. They are considering promotional sales items for the show which would have to be pre-ordered. Admission fees remain the same. Volunteers will be able to get in free the day they volunteer. They are investigating having an appraiser be present.

The Opportunity Quilt assembly will be done this fall, with cooperation from local Bees. It will hopefully be done in August and then tickets can be sold. A lecture and class presenter will be Cheryl Sleboda from Muppin.com. The class fee will be forty dollars per person with a maximum of 23 students per class. If the class fills, the cost of the lecture will be covered.

It is anticipated there will be two locations to drop off and pick up the show quilts. One will be in Port Isabel, and another to be announced in the upper Valley. Registration fee for non-members will be \$10.00, members have no entry fee. Jan 22, 2022 will be the registration deadline.

The Style Show has been eliminated. If another event needs to be planned, they could contact some scholarship winners for examples of their work as a Runway Show.

Deb Blackburn is in charge of vendors, and the Show committee decided the vendor fees will remain the same. A Block Party is planned with vendors designing a block and having it for sale in their booth. Attendees could buy the block pattern and make their own memorial quilt from the Show. They may also ask vendors to participate in a booth decorating contest. They are investigating special lanyards to commemorate the 40<sup>th</sup> Anniversary Show which would be given to the volunteers. They are considering using donated items in the Silent Auction, such as small quilts, small wall hangings.

The Show committee made two recommendations. It is recommended on Challenge quilt, due to the extenuating circumstances and considering the safety of our members, that voting occur only at the Quilt Show. The motion passed.

The next recommendation was that the Silent Auction will incorporate donated items, not be shown at a Guild meeting, have no voting, no ribbons and no monetary awards given. The motion passed.

The proposed Quilt Show budget was presented. Expenses are budgeted at \$29,500.00. Some items which previously not been budgeted were listed and proposed expenditures detailed. As no expenditures need to be made in the next 30 days, it was suggested a decision on the Show budget be postponed until the next Board meeting. The budget presented was about \$500 more than the last Quilt Show budget, and does include some items which would produce revenue, such as pre-ordered promotional items. There are other items which have been budgeted for buy may not require expenditures, but the expenses could occur and so funds have been designated. Show income cannot be anticipated.

There will be efforts made to develop guesstimates for income from admissions, vendors and several other line items in the Show budget. This will be presented at the next Board meeting.

Respectfully submitted, Diana Wolf, Secretary.